

## SARTELL CITY COUNCIL MEETING

MINUTES OF JUNE 9, 2008

SPECIAL WORKSHOP

Pursuant to due call and notice thereof, a special workshop session was held on June 9, 2008 in the conference room of the Sartell City Hall. The meeting commenced at 5:00 PM.

**COUNCIL PRESENT:** Mayor O'Driscoll; Council members: Perske, Peterson, Hennes and Lynch  
**COUNCIL ABSENT:** None  
**OTHERS PRESENT:** Patti Gartland, City Administrator  
Mary Degiovanni, Finance Director  
Mark Ruff, Ehlers & Associates

### AGENDA

A motion was made by Perske and seconded by Hennes to adopt the agenda as presented. The motion carried unanimously.

### FINANCIAL PLANNING

Mark Ruff overviewed the financial planning spreadsheet with projections to 2020, and Mary outlined the growth projections used in the financial plans. Comparisons on staffing, tax rates, fees and total per capita expenditures by Sartell and surrounding cities was also circulated.

The Council discussed whether the short term growth projections were too aggressive, but thought overall numbers to 2020 were reasonable and there is a comfort level with being more conservative than our comprehensive planning projections. Staff will ask the School District about their most recent growth projections.

The Council discussed planning around a stabilized tax rate and there was consensus that using this as a financial planning tool would help with the budgeting process. Staff will look at our average tax rate over a period of years and try to come up with a tax rate goal for future planning. The Council would also like to make sure our funding priorities are incorporated, including the Heritage Drive and East Side street reconstruction projects. Staff also updated the Council on the most current tax and assessment delinquency projections and our continued monitoring of that situation. Cash flow monitoring requires much more attention now with reduced revenues being experienced. The Mayor requested a review of insurance increases, union contract adjustments for 2009, and fuel line item increases we know we face for 2009 as a first step in looking at next year's budget.

### NEXT MEETING

The consensus of the Council was to meet again on June 23<sup>rd</sup> at 5:00 pm and determine at that time the schedule for future meetings with department heads and more detailed review of proposed 2009 budget priorities.

### ADJOURN

Upon motion made by Lynch and seconded by Peterson, Mayor O'Driscoll adjourned the meeting at 6:44 PM.

**Minutes By:**

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**Mary Degiovanni, Finance Director**

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**MAYOR**